NSC Policy Review Memo Rubric

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| **CONCERNS**  *What needs improvement* | **CRITERIA**  *What is expected* | **ADVANCED**  *What is excellent* |
|  | **Subject paragraph**   * Is brief * Places the issue in the larger context of U.S. foreign policy * Clearly states whether the writer agrees or disagrees with the president’s decision |  |
|  | **Options and Analysis paragraph**   * Discusses each option that came up during the role-play in discrete paragraphs * Weighs the advantages and disadvantages of each option * If options from the position memo are discussed, those options contain additional analysis |  |
|  | **Recommendation and Justification paragraph**   * Makes a clear recommendation based on the writer’s personal position * Supports the recommendation effectively |  |
|  | **Reflection paragraph or paragraphs**   * Reflects on and critiques the president’s decision * Is written from a personal point of view, not that of the assigned role |  |